



**BAXTER
MEADOWS**
Your Life Fits Here

2014 Baxter Meadows Master Community Collection Policy

In addition to a finance charge of 2.5% charged quarterly (end of quarter) on past due amounts, the following collection policy will apply beginning April 1, 2014.

30 Days Past Due

A reminder will be sent to owner that payment was missed via email or letter.

60 Days Past Due

Letter #2 – Apply late charge of \$15/monthly, per lot delinquent, until account is paid in full

75 Days Past Due

Letter #3 – Send intent to lien letter and collection notice, giving 15 days to pay

90 Days Past Due

Letter #4 - Lien is filed, account sent to collections, letter sent to owner notifying of action taken